



Pranty Chowdhury

Address: Anderkilla Rajapukur Lane ,Chittagong, Bangladesh
Phone: 01929979051, **Email:** prantychowdhury86@gmail.com

Career Objective

MBA graduate in Human Resource Management with hands-on internship experience in recruitment, employee relations, and HR operations. Seeking to bring data-driven HR analytics, talent acquisition, and workforce planning skills to an entry-level HR role.

Education

Master of Business Administration (MBA) – HRM

University of Chittagong

- Session: 2023-24 | Completed (Result Awaiting Publication)
- Thesis: Integrating gamification in employee training - A study from a human resource management perspective

Bachelor of Business Administration (BBA) – HRM

University of Chittagong

- Passing Year: 2025
- Result: CGPA – 3.12 out of 4

Higher Secondary Certificate (HSC) – Science

Hazi Mohammad Mohsin College, Chittagong

- Passing Year: 2019
- Result: GPA – 4.17 out of 5

Secondary School Certificate (SSC) – Science

Dr. Khastagir Govt Girls High School, Chittagong

- Passing Year: 2017
- Result: GPA – 5.00 out of 5

Skills

HR Skills

- HR Operations & Employee Relations.
- HR Analytics & Workforce Planning.
- Talent Acquisition.
- Employee Engagement.
- Leadership Development.
- Diversity & Inclusion Strategies.

Technical Skills

- Microsoft Word, Excel, PowerPoint.
- HRIS Operations, SmartPLS, SPSS & Digital HR Tools.
- Internet Browsing & Email Communication.

Experience

HR Intern | March 2025 – May 2025

Consolidated Finlay Tea and Lands Company, Chittagong, Bangladesh

- Managed day-to-day employee relations queries and supported implementation of a performance tracking system.
- Sourced and identified qualified candidates through targeted social media headhunting to support open positions.
- Supported delivery of industry-specific training programs, including tea-tasting sessions, contributing to employee skill development.
- Screened CVs, coordinated interview scheduling, and managed candidate communication throughout the recruitment cycle.
- Maintained and updated candidate databases with accurate applicant information from job postings.

Professional Training & Certification

Spoken English Certificate – **Speaker Council**.

- Improved professional spoken communication skills.

MS Word, Excel & PowerPoint – **10 Minute School**.

- Hands-on training in core MS Office applications for workplace productivity.

Human Resource Management System – **Genuine Technology & Research Limited**

- Successfully completed HRMS training .Hands-on knowledge of HR activities, employee database management, attendance, payroll & reporting systems
- Improved understanding of digital HR operations and HR automation tools

Activities & Memberships

- Campus Director – Plexus for Youth (2020–2021)
- Senior Associate Member – CU Human Resource Club.
- Former General Member – CU Debating Society.
- Organized events and initiatives at CU Human Resource Club to promote HR awareness.
- Active participant in debates and public speaking events through CU Debating Society.
- Coordinated team activities and led communication and outreach for virtual youth engagement programs.

Language Proficiency

- Bengali: Native
- English: Strong command in speaking, listening, reading & writing

Personal Details

- Date of Birth: 27 Jan 2001
- Nationality: Bangladeshi

Reference

Professor Md. Aftab Uddin, PhD ,

Human Resource Management, University of Chittagong

Cell No: +88 01711735331

Email: mdaftabuddin@cu.ac.bd

Rajib Ghosh

Manager, Technical Division, Youngone

Cell No: 01324343802

Email: ghosh@youngonectg.com